# Non-California Participation

Welfare Data Tracking Implementation Project

# Permissions Needed to Update Non-California Participation

- The County worker must have MED's update capability in order to update Non-California Participation.
- Non-California participation is entered through the Non-California Participation Update (UNCP) screen.
- The County must have UNCP update capability.
- A County may only update their own county records.

#### **UNCP Screen**

- •The UNCP Screen is used to view and update:
  - Non-California cash program participation.
  - Tribal TANF providers for an individual.

#### Time Clock Recalculations

- Non-California participation records added, modified, or deleted requires an update on the time clock calculations.
- Time clock updates will occur a day after the Non-California modification was made.

#### Valid State Codes

- Valid State Codes must be used when updating Non-California records.
- Valid State Codes are maintained in the TRAC Reference Codes. TRAC Reference Codes are maintained on the WDTIP website:

http://www.wdtip.ca.gov

#### State Codes

- Valid State Codes are shown in the "State Code" section of the TRAC Reference Codes.
- The United States Postal Service abbreviations are used for each State.

### TRAC Navigation

- TRAC is accessed through the MEDS system.
- At the MEDS Main Menu, type "Y" at the Menu Option line, and then hit the ENTER key. This will allow you to access the TRAC production system.

### MEDS Inquiry Request Menu

```
** INQUIRY REQUEST MENU **
  MENU
OPTION
 (F12)
         R = INQR - MEDS CLIENT INQUIRY BY ID NUMBER
 (F22)
         N = INQN - STATEWIDE INQUIRY FOR FILE CLEARANCE
 (F23)
         W = INQW - WHOLE CASE INQUIRY (CASE MEMBER INQUIRY)
 (F21)
         X = INXR - CROSS REFERENCE FILE INQUIRY
          S = SOCR - SHARE OF COST SPENDDOWN CASE MEMBERS/STATUS
              - MEDS IMMEDIATE NEED ELIGIBLE RECORD (FUTURE)
         T = INXT - MEDS IMMEDIATE NEED COUNTY ID CROSS REFERENCE
 (F20)
          A = INWA - MEDS WORKER ALERTS
         H = HOLD - MEDS WORKER ALERTS FOR "HOLD" RECORDS
 (F11)
         M = MOPI - MEDS ONLINE POS INQUIRY
 (F19)
         I = IEVS - INCOME AND ELIGIBILITY VERIFICATION SYSTEM MENU
         G = HEMI - HEALTH ACCESS PROGRAMS INQUIRY MENU (CCS/GHPP)
         K = IAPP - APPLICATION TRACKING INQUIRY MENU
         O = HOME - HOMELESS ASSISTANCE PROGRAM MENU
         V = HIAR - HEALTH INSURANCE SYSTEM MENU (ACTION REQUEST MENU)
         Y = TRAC - TRAC INFORMATION SYSTEM MAIN MENU (PRODUCTION)
          Z = TRAT - TRAC INFORMATION SYSTEM MAIN MENU (TRAINING)
  FOR DETAILED EXPLANATIONS OF THE INQUIRY OPTIONS LISTED PRESS F13
                @:00.1
```

#### TRAC Main Menu

TRAC TRAC INFORMATION SYSTEM  MAIN MENU							
1. INDIVIDUAL INQUIRY 2. INDIVIDUAL DETAIL 3. ALTERNATE IDENTITY 4. COUNTY SUMMARY 5. PROGRAM SUMMARY 6. DIVERSION SUMMARY 7. EXCEPTIONS SUMMARY 8. TIME CLOCKS SUMMARY 9. WELFARE TO WORK SUMMARY 10. TANF 60-MONTH CALENDAR 11. CAL 48-MONTH CALENDAR 12. WTW 24-MONTH CALENDAR	IINQ IDET ALID KSUM PSUM DSUM ESUM TSUM WSUM TCAL KCAL WCAL	15. CHILD SUPPORT REIMB UPDATE					
F1=HELP F3=EXIT F11=MEDS							
<b>△B</b> ∅:00.1			19/60				

### TRAC Navigation

- On TRAC's Main Menu, type 13 on the screen number line and then hit the ENTER key for the UNCP Screen.
- Before TRAC displays the Non-California participation records, you will need to identify the correct individual in TRAC.
- TRAC will display the Individual Inquiry (IINQ) screen. You may search by individual by CIN, SSN, Last Name, etc.

#### Select Individual

- On the IINQ Screen, enter the CIN, the Social Security Number, or your search criteria for the individual.
- Match(es) that meet your selection criteria will be displayed.
- ISUM will display one or more individuals that meet your search criteria.

### IINQ Screen

IINQ	IINQ TRAC INFORMATION SYSTEM INDIVIDUAL INQUIRY						
SSN CIN ALIEN #	RITERIA - ENTER 1 O :		(COUNTY #/A	AID/SERIAL #/F	FBU/PRSN #)		
SEARCH CI	RITERIA - ENTER FIE LAST*	LDS FIRS	T 	MIDDLE	SUFX		
DOB:	SPECIFIC	-OR-	RANGE FROM : TO :	/ /	 		
SEX: *MANDAT(	ORY						
ENTER SEARCH CRITERIA AND PRESS ENTER							
F1=HELP F5=AIND F11=MEDS F12=TRAC							
4 <u>B</u>	@:00.1				05/14		

### IINQ Search Results by CIN

```
ISUM
                             TRAC INFORMATION SYSTEM
                          INDIVIDUAL RESPONSE SUMMARY
                                                                    : 72055812H
LAST
                                       SUFX:
                                                             CIN
FIRST
                                       DOB
                                                             SSN
                                                             ALIEN#
MIDDLE:
                                       SEX
      01 MATCH(ES) FOUND ON CIN
                                                                    PAGE:
                                                                           01/01
SEL CIN/
                   SSN/
                                   LAST NAME/
                                                            MIDDLE/
                                                                            SUFX/
     ALIEN#
                   COUNTY #
                                   FIRST NAME
                                                            DOB
                                                                            SEX
     72055812н
                   254-67-9165
                                   \mathbf{I}\mathbf{I}\mathbf{I}
                   88
                                   AAA
                                                            01/19/1945
                           SELECT ONE AND PRESS ENTER
       F1=HELP F3=PREV F5=AIND F7=UP F8=DOWN F9=IDET F11=MEDS F12=TRAC
                                                                              09/03
                    @:00.1
```

### IINQ Search by Name

```
IINQ
                       TRAC INFORMATION SYSTEM
                         INDIVIDUAL INQUIRY
SEARCH CRITERIA - ENTER 1 OR MORE
SSN : ___ - __ -
CIN
ALIEN # : A _____
COUNTY ID : __ - _ - _ _ (COUNTY #/AID/SERIAL #/FBU/PRSN #)
       ***************
SEARCH CRITERIA - ENTER FIELDS
LAST* FIRST MIDDLE SUFX
NAME: iii_____ aaa_____ ____
SPECIFIC -OR- RANGE FROM: __ / __ / ___ TO : __ / __ / ___
SEX:
*MANDATORY
                  ENTER SEARCH CRITERIA AND PRESS ENTER
                  F1=HELP F5=AIND F11=MEDS F12=TRAC
                @:00.1
```

### IINQ Search Results by Name

```
ISUM
                           TRAC INFORMATION SYSTEM
                         INDIVIDUAL RESPONSE SUMMARY
       : III
LAST
                                      SUFX:
                                                          CIN
FIRST
         AAA
                                      DOB
                                                          SSN
                                                          ALIEN#
MIDDLE:
                                      SEX
      25 MATCH(ES) FOUND ON NAME
                                                                         03/05
                                                                  PAGE:
SEL CIN/
                  SSN/
                                  LAST NAME/
                                                          MIDDLE/
                                                                         SUFX/
     ALIEN#
                  COUNTY #
                                  FIRST NAME
                                                          DOB
                                                                         SEX
     32432232A
                                                          01/01/1939
                  19
                  254-67-9165
     72055812H
                                  III
                  88
                                  AAA
                                                          01/19/1945
     39068271A
                  531-45-5684
                  54
                                                          08/26/1947
                                  MR.
     32674230A
                  199-28-1621
                                  AAA
                                                          03/15/1949
                  88
                                  FATHER
     39664230A
                  180-10-1081
                                  AAA
                                                          03/17/1949
                  88
                                  FATHER
       F1=HELP F3=PREV F5=AIND F7=UP F8=DOWN F9=IDET F11=MEDS F12=TRAC
                                                                           09/03
                   @:00.1
```

#### **UNCP Screen**

```
UNCP
                      TRAC INFORMATION SYSTEM
                   NON-CAL PARTICIPATION UPDATE
                                              CIN : 72055812H
LAST
    : III
                              SUFX:
                              DOB : 01/19/1945
                                              SSN
FIRST : AAA
                              SEX : F
                                              ALIEN# :
MIDDLE:
SELECT A RECORD TO MODIFY OR DELETE (M/D):
 SEL COUNTY # STATE START MONTH END MONTH
********************
ADD A NEW RECORD (A):
 SEL STATE START MONTH END MONTH
                                                    PAGE: 01/01
1050 - NO DATA FOR THIS CIN ON THIS SCREEN.
  F1=HELP F2=IINQ F3=PREV F4=SCRN F7=UP F8=DOWN F10=TSUM F11=MEDS F12=TRAC
               @:00.1
                                                            19/05
```

#### **UNCP Screen Fields**

- County # represents the county who owns the record.
- State represents the California Tribal TANF provider or the State where an individual received non-California welfare benefits.
- Start & End Month represents the period of the aid.

# How to Add Non-California Participation Record

 From the "Add a New Record" Section of the UNCP screen, type the letter "A" in the "SEL" field.

#### Enter A in the SEL Field

```
TRAC INFORMATION SYSTEM
UNCP
                   NON-CAL PARTICIPATION UPDATE
LAST : III
                                             CIN : 72055812H
                             SUFX:
                             DOB : 01/19/1945
FIRST : AAA
                                             SSN
MIDDLE:
                             SEX : F
                                             ALIEN# :
SELECT A RECORD TO MODIFY OR DELETE (M/D):
 SEL COUNTY # STATE START MONTH END MONTH
******************
ADD A NEW RECORD (A):
 SEL STATE START MONTH END MONTH
                                                   PAGE: 01/01
4000 - PLEASE ENTER DATA AND PRESS ENTER.
  F1=HELP F2=IINQ F3=PREV F4=SCRN F7=UP F8=DOWN F10=TSUM F11=MEDS F12=TRAC
               @:00.1
```

# Enter Non-California Participation Data

```
TRAC INFORMATION SYSTEM
UNCP
                    NON-CAL PARTICIPATION UPDATE
                                                      : 72055812н
LAST
      III
                               SUFX:
                                                CIN
                                     01/19/1945
FIRST
     : AAA
                               DOB
                                                SSN
MIDDLE :
                               SEX
                                                ALIEN# :
                                   : F
SELECT A RECORD TO MODIFY OR DELETE (M/D):
      COUNTY # STATE START MONTH
 SEL
                                      END MONTH
******************
ADD A NEW RECORD (A):
 SEL
                        START MONTH
                                      END MONTH
                STATE
                        01 / 2013
                                      05 / 2013
                NY
                                                      PAGE: 01/01
4000 - PLEASE ENTER DATA AND PRESS ENTER.
  F1=HELP F2=IINQ F3=PREV F4=SCRN F7=UP F8=DOWN F10=TSUM F11=MEDS F12=TRAC
                @:00.1
```

### Type Y to Add Record

```
TRAC INFORMATION SYSTEM
UNCP
                   NON-CAL PARTICIPATION UPDATE
                                               CIN : 72055812H
LAST
      : III
                              SUFX:
                                    01/19/1945
FIRST : AAA
                              DOB
                                               SSN
MIDDLE:
                              SEX
                                               ALIEN# :
                                  : F
SELECT A RECORD TO MODIFY OR DELETE (M/D):
 SEL COUNTY # STATE START MONTH
                                     END MONTH
******************
ADD A NEW RECORD (A):
 SEL
                       START MONTH END MONTH
               STATE
                       01 / 2013
                                    05 / 2013
                NY
  Α
ADD RECORD (Y/N)?
                                                          01/01
                                                     PAGE:
  F1=HELP F2=IINQ F3=PREV F4=SCRN F7=UP F8=DOWN F10=TSUM F11=MEDS F12=TRAC
               @:00.1
                                                            01/02
```

### Record Successfully Added

```
UNCP
                     TRAC INFORMATION SYSTEM
                  NON-CAL PARTICIPATION UPDATE
                                                  : 72055812H
LAST
     III
                             SUFX:
                                            CIN
                                  01/19/1945
                                            SSN
FIRST : AAA
                             DOB :
MIDDLE :
                             SEX : F
                                            ALIEN# :
SELECT A RECORD TO MODIFY OR DELETE (M/D):
      COUNTY #
              STATE START MONTH END MONTH
                      01
               NY
********************
ADD A NEW RECORD (A):
 SEL
              STATE START MONTH END MONTH
                                                  PAGE: 01/01
1070 - RECORD ADDED SUCCESSFULLY.
  F1=HELP F2=IINQ F3=PREV F4=SCRN F7=UP F8=DOWN F10=TSUM F11=MEDS F12=TRAC
                                                         10/05
```

### Time Clock Updates

- Any addition, modification, or deletion of non-California participation records will require an update to the time clocks.
- Time clocks will be calculated the next day. The time clock summary data is displayed on the TSUM screen.

### Purpose of TSUM Screen

- The Time Clock Summary (TSUM) screen displays summary information for the TANF 60-month, CalWORKs 48month, and the WTW 24-month time clocks.
- Non-California participation months are shown under the TSUM's Non-Cal Months field.

#### TSUM Screen Non-Cal Months

TSUM TRAC INFORMATION SYSTEM TIME CLOCK SUMMARY							
LAST : III FIRST : AAA MIDDLE :	D	UFX : OB : 01/19/1945 EX : F	CIN : 72055812H SSN : ALIEN# :				
MONTHS USED INCLUDES NON-CONVERTED DATA: N							
TIME CLOCK START MONTH TIME CLOCK END MONTH	TANF 60 01/2013	CALWORKS 48 01/2013	WTW 24				
MONTHS USED NON-CAL MONTHS *	005 005	005 005	000 N/A				
WTW EXTENSION MONTHS * EXCEPTION MONTHS REPAY MONTHS	N/A 000 000	N/A 000 000	000 000 N/A				
LAST CALCULATED DATE: 08/16/2013 OVERLAPPING PROGRAM PARTICIPATION: N * INCLUDED IN MONTHS USED							
F1=HELP F2=IINQ F3=PREV F4=SCRN F11=MEDS F12=TRAC  (7:00.1 01/02							

#### Time Clock Detail

- The time clock detail is shown on the TANF 60-month calendar (TCAL), CalWORKs 48-month calendar (KCAL), or WTW 24-month calendar (WCAL) screens.
- Non-California Program Participation will not impact the WTW 24-month calendar.

#### TCAL Non-Cal Months

```
TRAC INFORMATION SYSTEM
TCAL
                            TANF 60-MONTH CALENDAR
                                                                 : 72055812H
LAST
       : III
                                     SUFX:
                                                         CIN
                                     DOB : 01/19/1945
FIRST : AAA
                                                         SSN
MIDDLE :
                                     SEX : F
                                                         ALIEN# :
TANF 60-MONTHS USED INCLUDES NON-CONVERTED DATA: N
                                         : 01/2013
TANF 60-MONTH TIME CLOCK START MONTH
TANF 60-MONTH TIME CLOCK END MONTH
                                           005
TANF 60-MONTHS USED
NON-CAL MONTHS (INCLUDED IN MONTHS USED) : 005
                                          000
EXCEPTION MONTHS
                                           000
REPAY MONTHS
               JAN FEB MAR APR MAY JUN JUL AUG SEP OCT NOV DEC
2013
                                                                  PAGE: 01/01
   F1=HELP F2=IINQ F3=PREV F4=SCRN F7=UP F8=DOWN F10=TSUM F11=MEDS F12=TRAC
                                                                         01/02
                   @:00.1
```

#### KCAL Non-Cal Months

```
TRAC INFORMATION SYSTEM
KCAL
                         CALWORKS 48-MONTH CALENDAR
                                                                : 72055812H
LAST
       \mathbf{III}
                                     SUFX:
                                                         CIN
                                     DOB : 01/19/1945
FIRST : AAA
                                                         SSN
MIDDLE :
                                     SEX : F
                                                         ALIEN# :
CALWORKS 48-MONTHS USED INCLUDES NON-CONVERTED DATA: N
CALWORKS 48-MONTH TIME CLOCK START MONTH: 01/2013
CALWORKS 48-MONTH TIME CLOCK END MONTH
CALWORKS 48-MONTHS USED
                                           005
NON-CAL MONTHS (INCLUDED IN MONTHS USED) : 005
EXCEPTION MONTHS (EXCLUDES EXTENDER MOS): 000
EXTENDER MONTHS (INCLUDED IN MONTHS USED): 000
                                         : 000
REPAY MONTHS
               JAN FEB MAR APR MAY JUN JUL AUG SEP OCT NOV DEC
2013
               Y Y
                                                                  PAGE: 01/01
  F1=HELP F2=IINQ F3=PREV F4=SCRN F7=UP F8=DOWN F10=TSUM F11=MEDS F12=TRAC
                                                                          01/02
                   @:00.1
```

#### **IDET Indicator**

 Non-California participation records will trigger the Non-Cal indicator on the Individual Detail (IDET) screen and will display as "Y" (yes).

#### **IDET Indicator Non-Cal**

```
TRAC INFORMATION SYSTEM
IDET
                            INDIVIDUAL DETAIL
                                                     CIN : 72055812H
LAST
      : III
                                   SUFX:
                                   DOB : 01/19/1945
FIRST : AAA
                                                      SSN
MIDDLE:
                                   SEX : F
                                                     ALIEN# :
BIRTH COUNTRY
                                   TIMECLOCK INDICATOR
                                     A. TANE 60
BIRTH STATE
ALTERNATE IDENTITY : N
                                     B. CAL 48
LAST COUNTY OF RECORD : 8
                                     C. NON-CAL MONTHS
                                     D. WTW 24
                                    EXCEPTIONS INDICATORS
                                     A. SANCTIONS
                                     B. EXEMPTIONS
                                     C. GOOD CAUSE
                                     D. EXTENDER
                                      E. REPAY
                                    DIVERSION INDICATOR
   F1=HELP F2=IINQ F3=PREV F4=SCRN F9=NXTSCRN F10=TSUM F11=MEDS F12=TRAC
                  @:00.1
                                                                     01/02
```

## How to Modify Non-California Participation Record

 Type the letter "M" in the "SEL" field of the record to be modified and then hit the ENTER key.

#### Record Ready for Modification

```
TRAC INFORMATION SYSTEM
UNCP
                    NON-CAL PARTICIPATION UPDATE
                                                       : 72055812H
LAST
      : III
                               SUFX:
                                                CIN
                               DOB : 01/19/1945
FIRST : AAA
                                                 SSN
MIDDLE :
                               SEX : F
                                                ALIEN# :
SELECT A RECORD TO MODIFY OR DELETE (M/D):
      COUNTY #
 SEL
                STATE START MONTH
                                      END MONTH
                        01 / 2013
  M
        01
                NY
                                      05 / 2013
*****************
ADD A NEW RECORD (A):
 SEL
                        START MONTH
                                      END MONTH
                STATE
                                                       PAGE: 01/01
1700 - PLEASE MODIFY DATA AND PRESS ENTER.
  F1=HELP F2=IINQ F3=PREV F4=SCRN F7=UP F8=DOWN F10=TSUM F11=MEDS F12=TRAC
                                                              10/22
                @:00.1
```

#### **End Month Modified**

```
TRAC INFORMATION SYSTEM
UNCP
                    NON-CAL PARTICIPATION UPDATE
                                                      : 72055812H
LAST
      : III
                               SUFX:
                                                CIN
                                     01/19/1945
FIRST : AAA
                               DOB :
                                                SSN
MIDDLE :
                               SEX : F
                                                ALIEN# :
SELECT A RECORD TO MODIFY OR DELETE (M/D):
 SEL COUNTY #
                STATE START MONTH
                                      END MONTH
        01
                        01 / 2013
  Μ
                NY
                                     02 / 2013
****************
ADD A NEW RECORD (A):
 SEL
                        START MONTH
                                      END MONTH
               STATE
                                                      PAGE: 01/01
1700 - PLEASE MODIFY DATA AND PRESS ENTER.
  F1=HELP F2=IINQ F3=PREV F4=SCRN F7=UP F8=DOWN F10=TSUM F11=MEDS F12=TRAC
                @:00.1
                                                             10/52
```

### Type Y to Modify Record

```
TRAC INFORMATION SYSTEM
UNCP
                   NON-CAL PARTICIPATION UPDATE
                                                  : 72055812н
LAST
     : III
                             SUFX:
                                             CIN
                                  01/19/1945
FIRST : AAA
                             DOB :
                                             SSN
MIDDLE :
                             SEX : F
                                             ALIEN# :
SELECT A RECORD TO MODIFY OR DELETE (M/D):
      COUNTY #
 SEL
               STATE START MONTH
                                   END MONTH
                      М
        01
               NY
****************
ADD A NEW RECORD (A):
                      START MONTH
                                   END MONTH
 SEL
               STATE
MODIFY RECORD (Y/N)? Y
                                                  PAGE: 01/01
  F1=HELP F2=IINQ F3=PREV F4=SCRN F7=UP F8=DOWN F10=TSUM F11=MEDS F12=TRAC
                                                          01/02
               @:00.1
```

### Record Successfully Modified

```
UNCP
                     TRAC INFORMATION SYSTEM
                  NON-CAL PARTICIPATION UPDATE
                                            CIN : 72055812H
LAST
     : III
                            SUFX:
                                  01/19/1945
FIRST : AAA
                            DOB
                                            SSN
MIDDLE :
                                            ALIEN# :
                             SEX
                                : F
SELECT A RECORD TO MODIFY OR DELETE (M/D):
      COUNTY # STATE START MONTH END MONTH
 SEL
                      01
               NY
****************
ADD A NEW RECORD (A):
 SEL STATE
                      START MONTH END MONTH
                                                       01/01
                                                 PAGE:
1090 - RECORD MODIFIED SUCCESSFULLY.
  F1=HELP F2=IINQ F3=PREV F4=SCRN F7=UP F8=DOWN F10=TSUM F11=MEDS F12=TRAC
               @:00.1
                                                         10/05
```

### Time Clock Changes

```
TRAC INFORMATION SYSTEM
TSUM
                             TIME CLOCK SUMMARY
                                                                 : 72055812H
LAST
       : III
                                      SUFX:
                                                          CIN
                                             01/19/1945
FIRST : AAA
                                      DOB :
                                                          SSN
MIDDLE:
                                      SEX : F
                                                          ALIEN# :
MONTHS USED INCLUDES NON-CONVERTED DATA: N
                           TANE 60
                                          CALWORKS 48
                                                              WTW 24
                           01/2013
                                           01/2013
TIME CLOCK START MONTH
TIME CLOCK END MONTH
MONTHS USED
                           002
                                           002
                                                              000
NON-CAL MONTHS *
                           002
                                           002
                                                              N/A
                                                              000
                           N/A
                                           N/A
WTW EXTENSION MONTHS *
                           000
                                           000
                                                              000
EXCEPTION MONTHS
REPAY MONTHS
                           000
                                           000
                                                              N/A
LAST CALCULATED DATE: 08/16/2013
OVERLAPPING PROGRAM PARTICIPATION :
* INCLUDED IN MONTHS USED
              F1=HELP F2=IINQ F3=PREV F4=SCRN F11=MEDS F12=TRAC
                   @:00.1
                                                                          01/02
```

#### Record Deletion

 Type the letter "D" in the "SEL" record for the record to be deleted and then hit the ENTER key.

### Type D to Delete Record

```
TRAC INFORMATION SYSTEM
UNCP
                    NON-CAL PARTICIPATION UPDATE
                                               CIN : 72055812H
LAST
      : III
                               SUFX:
                                    01/19/1945
FIRST : AAA
                               DOB
                                               SSN
MIDDLE :
                               SEX
                                               ALIEN# :
                                  : F
SELECT A RECORD TO MODIFY OR DELETE (M/D):
 SEL COUNTY #
                                     END MONTH
               STATE START MONTH
                        01 / 2013
  D
        01
                NY
                                    02 / 2013
*****************
ADD A NEW RECORD (A):
                        START MONTH
                                     END MONTH
 SEL
               STATE
DELETE RECORD (Y/N)?
                                                     PAGE: 01/01
  F1=HELP F2=IINQ F3=PREV F4=SCRN F7=UP F8=DOWN F10=TSUM F11=MEDS F12=TRAC
                @:00.1
```

### Type Y to Delete Record

```
TRAC INFORMATION SYSTEM
UNCP
                    NON-CAL PARTICIPATION UPDATE
                                               CIN : 72055812H
LAST
      : III
                               SUFX:
                                    01/19/1945
FIRST : AAA
                               DOB
                                               SSN
MIDDLE :
                               SEX
                                               ALIEN# :
                                  : F
SELECT A RECORD TO MODIFY OR DELETE (M/D):
      COUNTY #
                                     END MONTH
 SEL
               STATE START MONTH
                        01 / 2013
  D
        01
                NY
                                     02 / 2013
*****************
ADD A NEW RECORD (A):
                        START MONTH
                                     END MONTH
 SEL
               STATE
DELETE RECORD (Y/N)? Y
                                                           01/01
                                                     PAGE:
  F1=HELP F2=IINQ F3=PREV F4=SCRN F7=UP F8=DOWN F10=TSUM F11=MEDS F12=TRAC
                @:00.1
                                                             01/02
```

### Record Successfully Deleted

```
TRAC INFORMATION SYSTEM
UNCP
                   NON-CAL PARTICIPATION UPDATE
                                              CIN : 72055812H
LAST
     : III
                              SUFX:
                                   01/19/1945
FIRST : AAA
                              DOB
                                              SSN
MIDDLE :
                              SEX
                                              ALIEN# :
                                 : F
SELECT A RECORD TO MODIFY OR DELETE (M/D):
 SEL COUNTY # STATE START MONTH
                                    END MONTH
****************
ADD A NEW RECORD (A):
 SEL STATE START MONTH END MONTH
                                                    PAGE: 01/01
1050 - NO DATA FOR THIS CIN ON THIS SCREEN.
  F1=HELP F2=IINQ F3=PREV F4=SCRN F7=UP F8=DOWN F10=TSUM F11=MEDS F12=TRAC
               @:00.1
```

### TSUM: Clock Changes

```
TRAC INFORMATION SYSTEM
TSUM
                             TIME CLOCK SUMMARY
                                                                 : 72055812H
LAST
       : III
                                     SUFX:
                                                          CIN
                                            01/19/1945
FIRST : AAA
                                     DOB :
                                                          SSN
MIDDLE:
                                     SEX : F
                                                          ALIEN# :
MONTHS USED INCLUDES NON-CONVERTED DATA: N
                           TANE 60
                                          CALWORKS 48
                                                             WTW 24
TIME CLOCK START MONTH
TIME CLOCK END MONTH
MONTHS USED
                           000
                                          000
NON-CAL MONTHS *
                           000
                                          000
                                                              N/A
                           N/A
                                          N/A
WTW EXTENSION MONTHS *
                           000
                                          000
                                                              000
EXCEPTION MONTHS
REPAY MONTHS
                           000
                                          000
                                                              N/A
LAST CALCULATED DATE :
OVERLAPPING PROGRAM PARTICIPATION:
* INCLUDED IN MONTHS USED
1050 - NO DATA FOR THIS CIN ON THIS SCREEN.
              F1=HELP F2=IINQ F3=PREV F4=SCRN F11=MEDS F12=TRAC
                   @:00.1
                                                                          01/02
```

### IDET: Non-Cal Flag Change

```
IDET
                         TRAC INFORMATION SYSTEM
                            INDIVIDUAL DETAIL
                                                           : 72055812н
LAST : III
                                  SUFX:
                                                    CIN
                                  DOB : 01/19/1945 SSN
FIRST : AAA
                                  SEX : F
                                                     ALIEN# :
MIDDLE:
BIRTH COUNTRY
                                   TIMECLOCK INDICATOR
BIRTH STATE
                                     A. TANF 60
                                                        . N
                                   B. CAL 48
ALTERNATE IDENTITY : N
LAST COUNTY OF RECORD: 8
                                   C. NON-CAL MONTHS
                                                        N
                                     D. WTW 24
                                   EXCEPTIONS INDICATORS
                                     A. SANCTIONS
                                     B. EXEMPTIONS
                                     C. GOOD CAUSE
                                     D. EXTENDER
                                     E. REPAY
                                   DIVERSION INDICATOR : N
  F1=HELP F2=IINQ F3=PREV F4=SCRN F9=NXTSCRN F10=TSUM F11=MEDS F12=TRAC
                 @:00.1
```

#### Conclusion

 This training module provides an overview of adding, modifying, or deleting a Non-California participation record.